



REAL PROPERTY TAX  
appeals group

1296 Gresham Road, Marietta, GA 30062  
Phone: 678-486-3211 Fax: 770-321-1277  
Email: info@rptappealsgroup.com

## AUTHORIZATION

Owner's Information			
Name: _____	Date: _____		
First	Middle	Last	Month / Day / Year
Company Name: _____		Title: _____	
(If title is held in another entity)			
Address: _____		City: _____	State: _____
Phone: _____		Email: _____	
Daytime		Fax	

Property Information		
Parcel 1 Address: _____		
County: _____	Tax ID #: _____	Tax Year: <u>2011</u>
Parcel 2 Address: _____		
County: _____	Tax ID #: _____	Tax Year: _____

Effective immediately, I, \_\_\_\_\_, ("Client") hereby authorize Real Property Tax Appeals Group ("RPT Appeals Group") to:

- Appeal the property tax assessment of the property listed above for the 2011 tax year
- File a Taxpayer Return of Real Property, on my behalf, in the County in which the property is located
- Represent me in any appeal and before the County Board of Tax Assessors and County Board of Equalization.
- Receive all mail, notices, tax forms and other relevant documents concerning the property listed above
  - Please forward all mail, notices, tax forms, and other relevant documents to:  
Real Property Tax Appeals Group  
1296 Gresham Road  
Marietta, GA 30062  
678-486-3211

I represent that I am the owner of record of the above property(ies), or if an entity owns the property(ies), I am duly authorized and empowered to enter this agreement. I acknowledge and accept the terms and conditions in "Exhibit A" attached. I appoint RPT Appeals Group as my agent and authorize them to seek reductions in my property tax assessment by filing administrative appeals, and by presenting my case before the County Board of Tax Assessors and the County Board of Equalization if necessary.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Sworn to and subscribed before me this \_\_\_\_\_ day of \_\_\_\_\_, 2011

\_\_\_\_\_  
Notary Public

## EXHIBIT A

### TERMS AND CONDITIONS

Terms and Conditions of Service Agreement:

By signing below, I \_\_\_\_\_ (“Client”) agree to the following terms and conditions.

#### **Definitions:**

“County” as used in this Agreement means, the County the real property(ies) described and listed on page one (1) of this Agreement is located within.

“Property” as used in this Agreement means, the real property(ies) described and listed on page one (1) of this Agreement.

“Total Tax Savings” as used in this Agreement means, the amount calculated by subtracting the new assessed home value reached with the County from the previously assessed home value on record with the County at the start of the appeal, the difference is then multiplied by the 2010 millage rate.

#### **Terms:**

When Real Property Tax Appeals Group (“RPT Appeals Group”) reaches a settlement with the County on the fair market value of the property, Client agrees to pay RPT Appeals Group’s fee of 30% of the total tax savings.

RPT Appeals Group agrees to file a real property return for the 2011 tax year with the County. If the County does not agree with the value we assign to the property on the real property tax return and it becomes necessary, RPT Appeals Group agrees to file appeals with the County Board of Assessors and if needed with the County Board of Equalization. Any additional appeal or arbitration will be at the sole discretion of RPT Appeals Group and require and be pursuant to an additional agreement and fees.

#### **Fees:**

RPT Appeals Group’s fee is equal to 30% of the total tax savings.

The total tax savings mentioned in this document is calculated by subtracting the new assessed home value reached with the County from the previously assessed home value on record with the County at the start of the appeal, the difference is then multiplied by the 2010 millage rate. (“total tax savings”).

Example:

	Fair Market Value	Assessed Value
Original home value	\$200,000	\$80,000
New home value	\$125,000	\$50,000
Reduction in assessed value		\$30,000
2010 Millage Rate		\$30,000 x .029
Total tax savings		\$870.00

\*Your actual tax savings may differ if tax rates or exemptions change from the prior year

### **Payment**

Payments for services are due in full within 30 days of receipt of RPT Appeals Group invoice or statement. Beginning 30 days after the invoice date Client agrees to pay interest equal to the lesser of 1.5% per month or the maximum allowable rate. If payment is not received by RPT Appeals Group within thirty (30) days of the invoice or statement date, RPT Appeals Group will be entitled to reimbursement of all expenses related to collection, including, but not limited to attorneys' fees.

### **Terms and Limitations**

Client acknowledges RPT Appeals Group has given no assurances or guarantees as to the outcome of Client's appeals, hearings or judicial proceedings. Further, RPT Appeals Group makes no representation as to the time it may take to process Client's appeal once it has been submitted. RPT Appeals Group, at its sole discretion, may choose not to represent Client and may terminate this agreement without being held liable. RPT Appeals Group's liability as a fiduciary shall be limited by the terms of this Agreement. If RPT Appeals Group fails to provide the services listed herein, RPT Appeals Group liability shall be limited to the fees paid by Client for the property and tax year in question.

### **Entire Agreement**

This Agreement represents the entire agreement between Client and RPT Appeals Group. Neither party has relied on any representation or agreement not expressly stated in this Agreement. This Agreement may not be amended except in writing and signed by both parties.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date